

1 **Account Collection, Employee**

2 Effective: Moved to Policy Library from UPM 11.2(5)

3 Contact: [Accounts Receivable Office](#)

4 **Introduction**

5 This policy is in effect to reduce the current and future debts owed Iowa State University by employees.

6 **Policy Statement**

7 Any employee whose university receivables account (U-Bill) becomes 90 days delinquent may lose extension of
8 credit privileges pertaining to their ability to charge goods and services to their U-Bill. In the event the
9 employee does not cure their default within the given statutory time, that particular employee will be held from
10 receiving the benefit of charging to their U-Bill the services provided by the various departments at Iowa State
11 University. The services include but are not limited to travel advances, library services, parking privileges,
12 employee dining services, purchasing staff/faculty athletic tickets, recreation services, University Book Store
13 purchases, ITS computer software purchases and PPP Internet service.

14 **Resources**

- 15 • [Accounts Receivable Office](#)