

1 Gifts

2 Effective: Moved to Policy Library from UPM 2.5(4)

3 Contact: [Office of University Counsel](#)

4 Introduction

5 This policy is in accordance with conflict interest of public officers and employees from Chapter 68B, Code of Iowa.

6 Policy Statement

7 Employees of the University and the immediate family members shall not, directly or indirectly, solicit, accept, or
8 receive from any one donor in any one-calendar day, a gift as defined below.

9 Employees of the University and immediate family members of each shall not, directly or indirectly, offer or make a
10 gift as defined below to an official, employee, local official, local employee, member of the General Assembly,
11 candidate, or legislative employee in any one calendar day.

12 Gifts Defined

13 A gift is a rendering of money, property, services, discount, loan forgiveness, payment of indebtedness, or anything
14 else of value in return for which legal consideration of equal or greater value is not given and received, if the donor is
15 in any of the following categories:

- 16 • Donor is doing or seeking to do business of any kind with the Board of Regents, State of Iowa or an institution it
17 governs.
- 18 • Donor is engaged in activities that are regulated or controlled by the Board of Regents, State of Iowa or an
19 institution it governs.
- 20 • Donor has interest that may be substantially and materially affected, in a manner distinguishable from the public
21 generally, by the performance or nonperformance of the official duty of the Board or any of the Board's
22 employees.
- 23 • Donor is a lobbyist with respect to matters within the jurisdiction of the State Board of Regents.

24 The definition of "gift" in Chapter 68B of the Iowa Code is written in terms of the government official or employees as
25 the recipient of a gift. The statute also prohibits government officials or employees from making gift to officials or
26 employees of other state agencies, in the circumstances described above. In such cases, the employee is the donor
27 and the other state official or employee is the donee.

28 Gifts are not:

- 29 • Campaign contributions.
- 30 • Information material relevant to a public servant's official functions as an employee of the University. Examples of
31 such material are books, pamphlets, reports, documents, or periodicals.
- 32 • Registration fees or tuition not including travel, at which the employee receives information relevant to the
33 employees' official function.
- 34 • Anything received from a person related within the fourth degree by kinship or marriage, unless the donor is
35 acting as an agent or intermediary for another person not so related.
- 36 • An inheritance.
- 37 • Anything available to or distributed to the public generally without regard to official status of the recipient.
- 38 • Actual expenses for food, beverages, travel, and lodging for a meeting, which is given in return for participation in
39 a panel or speaking engagement at the meeting when the expenses relate directly to the day or days on which
40 the donee has participation or presentation responsibilities.
- 41 • Plaques or items of negligible resale value given as recognition of public service.
- 42 • Non-monetary items with a value of less than three dollars that are received from any one donor during one
43 calendar day.
- 44 • Items or services solicited or given to a state, national, or regional organization in which the University is a
45 member.
- 46 • Items or services that are part of a conference or similar meeting and sponsored by a state, regional, or national
47 organization of which the University is a member.

48 **Resources**

- 49 • [Policy on Gratuities and Gifts, Procurement](#)
- 50 • [Iowa Code 68B.22 Gifts Accepted or Received](#)
- 51 • [Office of University Counsel](#)