

1 **Gratuities and Gifts, Procurement**

2 Effective: Moved to Policy Library from UPM 10.3(3)

3 Contact: [Assistant Vice President for Business Services](#)

4 **Introduction**

5 In 1992, the Iowa legislature passed the Iowa Public Officials Act, amending the gift law in Iowa Code
6 chapter 68B. This act was further amended in 1993.

7 **Policy Statement**

8 Employees of the university and their immediate family members shall not, directly or indirectly,
9 solicit, accept, or receive from any one "donor," a gift as defined. A gift means a rendering of money,
10 property, services, discount, loan forgiveness, payment of indebtedness, or anything else of value in
11 return for which legal consideration of equal or greater value is not given or received. Employees may
12 accept items available free of charge to members of the general public and non-monetary and food
13 items worth no more than three dollars. A "donor" includes anyone who contracts with the university
14 or is seeking to contract with it. This includes persons involved in sales, leases, purchases, or other
15 contracts.

16 **Resources**

17 **Links**

- 18 • [Policy on Gifts](#)
- 19 • [Purchasing Department - Iowa Gift Law](#)
- 20 • [Iowa Code 68B.22 Gifts Accepted or Received](#)
- 21 • [Purchasing Department](#)