

1 **Human Subjects - Persons Required to Obtain IRB Training**

2 Effective: Moved to the Policy Library from the Office for Responsible Research

3 Updated/Revised: December 07, 2009

4 Contact: [Office for Responsible Research](#)

5 **Introduction**

6 This policy identifies the persons involved with research at Iowa State University who must receive human
7 subjects training. Investigators must obtain training on research involving humans and on the applicable federal
8 regulations to help ensure the ethical treatment of human participants.

9 **Policy Statement**

10 All investigators and key personnel involved in the conduct of research involving humans must participate in
11 human subjects training. Investigators may include physicians, scientists, administrative staff, instructors, and
12 students, and should be listed as key personnel on the Institutional Review Board (IRB) applications and forms.
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14 Individuals who are required to obtain human subjects training under this policy include:

- 15 • All members of the research team, including the principal investigator and key personnel, who have
16 contact or interactions with research subjects or with their private, identifiable information
- 17 • Faculty supervisors of student research projects
- 18 • Members of the ISU IRB
- 19 • Investigators who are not affiliated with ISU, who are engaged in an ISU research study, and whose
20 IRB of record will be the ISU IRB as designated by a formal, written agreement

21 Individuals who are not required to obtain human subjects training include:

- 22 • Technicians whose only role in the research is to perform standard clinical procedures (such as a blood
23 draw) that are part of the research protocol
- 24 • Dietary personnel whose only role is to prepare and deliver food
- 25 • Investigators not affiliated with ISU, who are collaborating with ISU investigators on an ISU research
26 study, and who will be under the review of their own IRB

27 Required training is available on the IRB website. Principal investigators have responsibility for ensuring that
28 certifications of required investigator training have been received when submitting applications for approval and
29 related forms. The Office for Responsible Research will verify completion of the required training before IRB
30 approval will be released.

31 **Resources**

- 32 • [Frequently Asked Questions for the Requirement for Education on the Protection of Human Subjects, NIH](#)
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- 34 • [Required Education in the Protection of Human Research Participants, NIH NOTICE: OD-00-039](#)
- 35 • [Office for Responsible Research, ISU](#)
- 36 • [Institutional Review Board \(IRB\), ISU](#)
- 37 • [Obtaining Required Training, ISU](#)