

1 Utility Locates

2 Effective: Moved to Policy Library from UPM 12.4(1)

3 Contact: [Facilities Planning and Management \(FP&M\), Utility Services](#)

4 Introduction

5 A "utility locate" is a service performed by a utility authority to identify the location of underground
6 utilities. State law requires utility locates to be completed prior to any work that disturbs the surface
7 of the ground.

8 Policy Statement

9 Utilities must have an advance notice of at least 48 hours (not including weekends and holidays) to
10 allow sufficient time for completion of the locates. Requests for locates should be directed to
11 Facilities Planning and Management. The utility enterprise will provide locates of all underground
12 utilities on an as-requested basis to coordinate any excavation, installation of signs, stakes, and
13 tents, and other work that requires the surface of the ground to be disturbed at a depth greater than
14 two inches.

15 Resources

16 Links

- 17 • [Facilities Planning and Management Underground Utility Locates Procedure](#)
- 18 • [Facilities Planning and Management Utility Services](#)
- 19 • [Request Form for Utility Locates](#)