Flex Time

Effective: Moved to Policy Library from UPM 3.6(2)
Updated/Revised: September 30, 2016
Contact: University Human Resources (UHR) Employee/Labor Relations Office

Introduction
The university supports the principles of flex time for its employees in order to allow employees to maintain a work/life balance and better service to the public.

Policy Statement
It is the policy of the university to encourage each employing department to accommodate the reasonable requests of employees for alternative work schedules when such accommodation is consistent with the needs of the department to accomplish its objectives.

Resources

Links
- Staffing Guidance for University Breaks
- Vacation Leave
- Leave of Absence Without Pay
- Leave - Paid or Unpaid (University Human Resources policies)
- Office Hours
- Employee/Labor Relations Office
- AFSCME Collective Bargaining Agreement
- State of Iowa Executive Order Number Twenty-Five