## Account Collection, Employee

- 2 Effective: Moved to Policy Library from UPM 11.2(5)
- 3 Reviewed: December 2015
- 4 Contact: Accounts Receivable Office

## 5 Introduction

- 6 This policy is in effect to reduce the current and future debts owed Iowa State University by
- 7 employees.

## **8 Policy Statement**

- 9 Any employee whose university receivables account (U-Bill) becomes 90 days delinquent may lose
- extension of credit privileges pertaining to their ability to charge goods and services to their U-Bill. In
- the event the employee does not cure their default within the given statutory time, that particular
- employee will be held from receiving the benefit of charging to their U-Bill the services provided by
- the various departments at Iowa State University. The services include but are not limited to travel
- advances, library services, parking privileges, employee dining services, purchasing staff/faculty
- athletic tickets, recreation services, University Book Store purchases, ITS computer software
- 16 purchases and PPP Internet service.

## 17 Resources

18 Links

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Accounts Receivable Office