

1 **Customer Account Numbers**

2 Effective: Moved to Policy Library from UPM 11.2(2)

3 Contact: [Accounts Receivable](#)

4 **Introduction**

5 Customer accounts are required in order to charge sales and services for the billing and collection process.

6 **Policy Statement**

7 Departmental sales and service charges will be entered on the customer's account. A customer account number is assigned
8 by the Accounts Receivable Office for non-students and non-employees. For students and employees, customer account
9 numbers are assigned by the office that is assessing the charge.

10 **Resources**

11 **Links**

- 12 • [ISU Fee-for-Service Operations](#)
- 13 • [Accounts Receivable Office](#)