

1 **Space Allocation**

2 Effective: Moved to Policy Library from UPM 2.2(2)
3 Reviewed and Updated: February 2017
4 Contact: [Facilities Planning and Management](#)

5 **Introduction**

6 Space is a limited resource owned by the university and available for reallocation to support the
7 university's mission. Working with senior administration, the Facilities Planning and Management
8 (FP&M) Space Management Office is responsible for analyzing and recommending the effective and
9 efficient use of university facilities.

10 **Policy Statement**

11 The FP&M Space Management Office, in consultation with senior administration, determines the
12 allocation of physical space to a college, unit, or department of the university. Space vacated when
13 occupants relocate will follow the same procedure as for new space.

14 **Resources**

15 **Links**

- 16 • [Facilities Planning & Management Room Scheduling](#)

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