

# Utility Locates

Effective: Moved to Policy Library from UPM 12.4(1)

Reviewed and Updated: February 2017

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## Introduction

A "utility locate" is a service performed by a utility authority to identify the location of underground utilities. State law requires utility locates to be completed prior to any work that disturbs the surface of the ground.

## Policy Statement

Utilities must have an advance notice of at least 48 hours (not including weekends and holidays) to allow sufficient time for completion of the locates. Requests for locates should be directed to Facilities Planning and Management (FP&M). The utility enterprise will provide locates of all underground utilities on an as-requested basis to coordinate any excavation, installation of signs, stakes, and tents, and other work that requires the surface of the ground to be disturbed at a depth greater than two inches.

## Resources

### Links

- [FP&M Underground Utility Locates Procedure](#)
- [FP&M Utility Services](#)
- [Request Form for Utility Locates](#)