

1 **Art Acquisition**

2 Effective: 1979

3 Contact: [University Museums](#)

4 **Introduction**

5 Administered by the University Museums, the Iowa State University Art Collections includes all original fine, decorative, and
6 public works of art owned by Iowa State University. This includes works of art located in the Brunnier Art Museum, Farm
7 House Museum, and exterior and interior public art works on campus (the Art on Campus Collection), and the Christian
8 Petersen Art Museum. Acquisition emphasis includes objects that artistically and historically amplify and reinforce the fine
9 and decorative works of art in the Brunnier Art Museum and Farm House Museum. Acquisitions to the Art on Campus
10 Collection and the Christian Petersen Art Museum and Collection will include professional public works of art by nationally
11 and internationally recognized artists, as well as significant Iowa artists; and whenever possible, the Art on Campus
12 Collection shall reflect the diverse academic departments and colleges, their missions, and be supportive of Iowa State's
13 mission and goals.

14 **Policy Statement**

15 Works of art may be added to Iowa State's University Art Collections by means of gifts, bequests, purchases, exchange, or
16 any other transactions by which legal title to objects pass to the University Museums, Iowa State University. The provenance
17 of all acquisitioned works of art must be satisfactory to the director/curator of the University Museums. Outside counseling
18 and expertise to verify the provenance should be used if necessary. The University Museums adheres to the November 14,
19 1970 UNESCO Convention on the means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership
20 of Cultural Property.

21 The University Museums must be able to provide proper care, including conservation, maintenance and storage for
22 accessioned objects. All works of art acquisitioned by University Museums will become the sole property of Iowa State
23 University and shall not be encumbered or restricted.

24 **Acquisition**

25 All works of art must be reviewed for acquisition by Iowa State University by University Museums staff and the University
26 Museums Advisory Committee and the Acquisitions sub-committee. Art acquisitions meetings are scheduled in December
27 and May to review works of art recommended for acceptance into the permanent collections. The University Museums
28 director and chief curator will present recommendations of acceptance or rejection of works of art for the permanent
29 collections, providing a statement explaining rationale for rejection or describing the provenance, quality, and desirability for
30 accepting the gift or making a purchase.

31 The University Museums provides the donor of acquisitioned works of art with a deed of gift which is signed by the University
32 Museums director. The ISU Foundation accepts the gift or bequest on behalf of the University Museums and Iowa State
33 University so that the donor may receive the appropriate tax deduction and donor recognition. The University Museums will
34 not provide appraisals on donated objects. The University Museums director acknowledges all gifts and bequests. The
35 University Museums' collections manager will provide the ISU Foundation with a copy of the deed of the gift pertaining to
36 donation of objects.

37 **Recording Acceptance**

38 Upon acceptance of a work of art to the permanent collection, the collections manager will issue the object a permanent
39 accession number. This permanent accession number will be marked on the object and remains with the object. All
40 acquisitioned works of art will be photographed for purposes of record and identification. All records pertaining to
41 acquisitioned works of art will be kept by University Museums and maintained by the collections manager.

42 **Resources**

43 [University Museums](#)